

REGULAR MEETING

June 14, 2021

The Regular Meeting was called to order at 6:31 p.m. by President Stingle. Trustees present were James, Johnson, Krull and Rasmussen. Absent were Schomisch (excused) and Minlschmidt (excused). Also present were Library Director Rachel Hitt, DPW Kyle Heiden and clerk Barbara Schuh. Other members of the community were shown to be in attendance on the Zoom platform.

The minutes of previous meetings were approved on a motion by James/Krull. A roll call vote was taken, all Trustees voted aye. Motion carried.

The Finance Report was reviewed and put on file.

The May 2021 Police Report showed that Chief James worked 152 hours, Bailiff Krsnich worked 1.25 hours, Officer Lederer worked 32.5 hours, Sergeant Koehler worked 31.75 hours, Officer Steeber worked 4.5 hours, Officer Nishimoto worked 4.5 hours, Officer Bigalke worked 37.25 hours, Officer Joachim worked 55 hours, and Officer Koch worked 26 hours. Chief James used 8 hours of vacation/personal, and 0 hours of sick. There were 75 situation responses. Radar was operated 15.75 hours. All Officers completed the state pistol qualification course. The Police report was reviewed and put on file.

Rural Fire Committee submitted their May meeting notice, minutes, and financial report. No Trustees attended the June Rural Fire Meeting. The information was reviewed and put on file.

Library Director Rachel Hitt submitted a May Director's Report, and COVID-19 Disease Activity & Library Services Level Status Report. She updated the Board about the Summer Reading Program, called Tails and Tales, that started June 7th. There will not be in-person programs, however, there will be weekly take home activities, outdoor story time with Miss Krista, and many different projects that can be taken home to complete. There will be prizes drawn at random, and many ways to earn entries into those drawings. Sign up at the Library for Children, Teen, or Adult readers. They have also added a new juvenile section with new books! Some books were reclassified into more appropriate reading levels. Now readers can easily find the level best suited for their reading success. The report and information were reviewed and put on file.

A motion was made by Johnson/Krull to approve the payment of vouchers and draw orders on the proper accounts. A roll call vote was taken, all Trustees voted aye. Motion carried.

Stingle read Resolution 2021-4, a Resolution establishing a special revenue fund for the American Rescue Plan Act grant dollars. James commented that the Village will receive one-half of the money this year, and the other half of the money next year. A motion was made by James/Krull to approve and adopt Resolution 2021-4. A roll call vote was taken, all Trustees voted aye. Motion carried.

Seymour Police Department would like to use Black Creek's trailer of road barricades for Hamburger Days parade on Saturday, August 14th. No concerns were raised. A motion was made by James/Krull to approve lending the trailer of road barricades to Seymour Police Department. A roll call vote was taken, all Trustees voted aye. Motion carried.

Stingle read Resolution 2021-5, a Resolution to approve the Compliance Maintenance Annual Report. This is done yearly in June for the report to be filed with the DNR. A motion was made by James/Johnson to approve Resolution 2021-5. A roll call vote was taken, all Trustees voted aye. Motion carried.

James read the minutes from the May 10th Utility Committee meeting as an update for the Board. Johnson asked about funding options, James answered him with the different avenues of

funding would be investigated and secured. A motion was made by James/Krull to approve committee's recommendation to replace the water and sewer infrastructure along State Street ahead of the DOT's resurfacing project. A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Johnson/Krull to approve the Operator's Licenses (see attached list). A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Krull/James to approve the Combination "Class A" beer and liquor licenses (see attached list). A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Krull/Johnson to approve the Class "A" beer license (see attached list). A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Krull/James to approve the Combination "Class B" beer and liquor licenses (see attached list). A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Krull/Johnson to approve the Cigarette and Tobacco Products Licenses (see attached list). A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Krull/James to approve all Amusement Device Licenses (see attached list). A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Krull/James to approve the Mobile Home Park License for Black Creek MHP, LLC. Chief James noted that the owner has been working to update the homes, and had been working with Outagamie County to condemn some of the homes. Schuh added that Outagamie County had issued a permit for the Mobile Home Park as well. Johnson asked what would happen if the Village did not approve the license, Schuh responded that the County would not issue its permit, and the owner would have to rectify an issues with the Village and County. A roll call vote was taken, all Trustees voted aye. Motion carried.

A motion was made by Johnson/Krull to approve amending the Village of Black Creek Employee Handbook Safety Manual, General Safety Rules number four (4) to include "with the exception of law enforcement personnel". A roll call vote was taken, all Trustees voted aye. Motion carried.

The Police Service Contract with Bear Creek has had no new action taken by either the Village of Bear Creek or the Village of Black Creek.

Resolution 2021-2, a Resolution Amending the Declaration of Emergency is set to expire June 30th at 5:00 p.m. James stated he would like to see the Community Center open up and the Village Hall as well. Johnson asked about any liability to the Village should an outbreak occur. Chief James noted the Police office has a barricade to protect the police/court clerk, but that nothing was done for the clerk/deputy clerk's office. He suggested using the ARPA funds to make a service window. Stingle suggested the clerk's office be by appointment only. Rasmussen thought ideas were discussed and done at the Village Hall, Schuh answered ideas were discussed only, nothing was ever done. Stingle noted that there were no disrupted services or services not offered while the Village Hall was closed. James asked if it was required to offer public restrooms, Schuh answered no. Rasmussen suggested just letting the Emergency Declaration expire. It was asked what would happen if nothing was decided about the Emergency Declaration, Schuh answered it would just expire. No agreements were reached about the opening of the Village Hall/Community Center, and it was decided to move on with the meeting.

The Board asked Mr. Frank Lindsley to join the meeting this month to discuss the fence the Legion would like to put at the Veteran's Memorial Park. Frank talked about the DNR possibly making the Newton Blackmour tail open to ATV's, and there was concern about the park being negatively affected. The Legion would like to erect, at its expense, a two rail white vinyl fence that

would be permanent. It would most likely go in this fall, and the Legion would make sure it was easy to mow around and so forth. They just want to protect the park from any possible damage. A motion was made by James/Rasmussen to approve the Legion installing a white, two rail, vinyl fence at the Veteran's Memorial Park. A roll call vote was taken, all Trustees voted aye. Motion carried.

Maureen Glaser was not in attendance at the meeting. Schuh did some research on her request to have a crosswalk painted across Hwy 47 at Oak Street. Schuh shared that the DOT will be sending over the permit application to have the crosswalk painted, and there is no fee for that permit. Schuh is still waiting for more information on posting a "Do Not Block Intersection" sign from the DOT, however the DOT expressed concern about no terrace area when Glaser would like the sign posted.

Guest Andy Gleason was given the floor. He shared that he shared in concerns in an email with the majority of Board members already.

A motion was made by Krull/Johnson to adjourn the meeting at 7:45 p.m. A roll call vote was taken, all Trustees voted aye. Motion carried.

Barbara Schuh
Village Clerk-Treasurer

Disbursements:

We Energies	1,559.42	Gas 4.14-5.12.21
Payroll	15,432.88	5.14.21 Payroll
We Energies	12,089.35	Group Bill Electric
BP	1,661.63	4.21-5.20.21 Fuel
Fox Communities Credit Union	42.30	ACH Fees
Verizon Wireless	364.12	Apr-21
WMCA	20.00	Clerk Classes
Charter Communications	84.89	Phone/Internet '5.11-6.10.21
Postmaster	176.04	Utility Billing May
UnitedHealthcare	706.16	June '21 Disability Insurance
Charter Communications	289.10	5.25-6.24.21, PD/WWTP Phone Internet
Badger Laboratories & Engineering Co, Inc	3,013.00	WWTP Testing
Badgerland Sealing	7,700.00	Patching
Baker & Taylor	2,199.27	Library
Black Creek Convenience	6.73	Chain Oil (2)
Black Creek Rural Fire Committee	350.00	June Assessment
Black Creek Utilities	1,118.81	Water/Sewer
Brauer Supply & Equipment	287.60	6 Rolls Lab Toweling
C & B Rent-All Inc	175.66	Flags on Main St
Center Point Large Print	74.66	Library
Charter Communications	241.91	Village Hall Phone/Internet
Chemtrade Chemicals US LLC	3,596.51	Alum Sulfate Liq STD

CHS Larsen Cooperative	209.50	RoundUp Power Max
Corporate Network Solutions, Inc	1,125.00	PD Computer
Davis & Kuelthau	551.00	Matter# 06940.092502
Demco, Inc	2,132.35	Library
Diedrick's Hardware	144.31	Public Works
EC EndPoints, Inc.	185.00	Office Equipment
Ferguson Waterworks	852.29	E Burdick St. Water main Repair
Fox Communities Credit Union	2,452.17	Tahoe Pmt, Credit Cards
Freedom Overhead Doors	311.00	Public Works Garage Door cable repair
Gale/CENGAGE Learning	245.60	Library
Harters Fox Valley Disposal	92.27	May 8yd Recycling Dumpster
Interstate Books4School	1,491.18	Library
Johnson's Hardware	79.43	tin snips, silicon, glass cleaner, ties
L&S Truck Center	1,031.01	2001 Stearling- LOF/FF, IPR Replace
Lang Landscape, LLC	1,461.58	Library Landscape
Local Government Investment Pool	34,395.00	Q2 2021
M.J. Electric, LLC	6,350.00	South-Ball Diamond Lights- Ins. Claim
Mc Clone	2,777.00	Worker's Comp 3 of 4
MSA Professional Services Inc	1,797.00	Cost of Service Study
NAPA Auto Parts	38.13	Public Works
NCL of Wisconsin, Inc	1,395.00	ODO/Temp Meter Kit
Nielson Communications Inc	100.50	Radio Repair
Northeast Wisconsin Technical College	25.00	Firing Range/Half Day
Northern Pipe, Inc.	5,350.00	N Clark St.-Sewer grouting & repairs
Office Technology Group	95.34	Library
Outagamie County Treasurer	4,126.39	Court fees, Election Equip. Muni Fees
Paul Hermes	400.00	June '21 Building Inspector Fees
Payroll	14,414.10	5.28.21 Payroll
Performance Plumbing Services, LLC	150.00	Lake Park Bathrooms Repair
Public Safety Center	35.34	Gloves
RJM Construction LLC	100.00	5 Yds topsoil to Water Tower
Robert E. Lee & Associates, Inc	6,581.47	Beech St water main Design
Robert J Immel Excavating, Inc	1,875.00	E Burdick St. water main Repair
Ron's Service	101.68	LOF, Fuel, Supplies
Sal's Food Center	5.34	Distilled Water - 6
Securian Financial Group	90.63	July '21 Life Insurance
Seymour Advertiser	46.41	Liquor License Renewals
Simpson Auto Service, LLC	253.71	2005 F150,tail light bulb, wire harness
Superior Chemical Corp	378.95	Clear/Black can liners, sprayers
Sweeney Law Office SC	287.5	Legal Fees

SYNCB/Amazon
The Uniform Shoppe

641.11
332.45

Library
Police Uniform Allowance

VBC 01-OL-21 Rochelle Oskey
02-OL-21 Abbie Hanks
03-OL-21 Cassandra Stiltjes
04CLB21 BCYS
05CLA21 Sal's Food Center
06CLA21 Black Creek Convenience
07CLA21 Ron's Service Inc
08CLB21 Glaser Tapelt Enterprises, Inc
09CLB21 Enuff 18, LLC
10CLB21 J & J Hogwash-Peg's
11-OL-21 Alissa Oskey
12-OL-21 Courtney Wolfgram
13-OL-21 Carol Wilcox
14-OL-21 Mikayla Pennings
15-OL-21 Katelynn Marcks
16-OL-21 Brianna Avila
17-OL-21 Tina Tessen-Barribeau
18-OL-21 JoAnn Green
19-OL-21 Karrie Krull
20-OL-21 Howard David Cobb
21-OL-21 Josephine Felzer
22-OL-21 Jodi Leeman
23-OL-21 Karen Quinzer-Hoffman
24-OL-21 Jaclyn Stoffel
25-OL-21 Amanda Gomm
26-OL-21 Ethan St. John
27-OL-21 Doris VanKauwenberg
28-OL-21 Darla Waurio
29-OL-21 Sara Kluz
30-OL-21 Amanda Couch
31-OL-21 Sandra Ulmen
32-OL-21 Julie Priebe
33-OL-21 Matthew Girard
34-OL-21 Jodi Kircher
35-OL-21 Aaron Farah
36-OL-21 Tyler Schulz
37-OL-21 Sheila Wickesberg
38-OL-21 Matthew Krull
39-OL-21 Jessica Krull
40-OL-21 Tanya Thompson

41-OL-21 Sandra Rihm
42-OL-21 Dan Simon
43-OL-21 Emily Gorecki
44-OL-21 Jennifer Bahr
45-OL-21 Lindsey Diemel
46-OL-21 Katie Linsmeyer
47-OL-21 Troy Kranzusch
48-OL-21 Jessica Priebe
49CLA21 T & P Marketing LLC, Cleopatra's
50-OL-21 Patrick Schnell
51-OL-21 Dawn Jump
52-OL-21 Melissa Priebe
53-OL-21 Christine Campbell
54-OL-21 Sarah Stage
55-OL-21 Michael Toms
56-OL-21 Vicki Van Vleet
57-OL-21 Levi Ver Voort
62CLA21 Dollar General

COMBINATION CLASS "A" BEER AND LIQUOR

Black Creek Convenience, Inc. Jeff Koehler 1431 Casual Ct. Appleton, WI 54913 Premises: Black Creek Convenience 606 S Main St Black Creek, WI 54106	Sal's Food Center, Inc. Michael A. Sarvello P.O. Box 10975 Green Bay, WI 54307 Premises: 504 S Main St Black Creek, WI 54106
Dolgencorp, LLC Aaron Dalton 1921 N Elinor St Appleton, WI 54914 Premises: Dollar General Store 20230 609 N Main St. Black Creek, WI 54106	

CLASS "A" LIQUOR

T&P Marketing LLC
Tony Yang
130 Farmstead Ln
Oshkosh, WI 54901
Premises: Cleopatra's
214 N Main St
Black Creek, WI 54106

CLASS "A" BEER

Ron's Service, Inc.

Ronald G. Koehler
Victoria Koehler
W5512 Stingle Rd
Black Creek, WI 54106
Premises: 101 W State St
Black Creek, WI 54106

COMBINATION CLASS "B" BEER AND LIQUOR

J.J. Hogwash

Glaser-Tapelt Enterprises, Inc

Jon E. Kuehn
203 N. Main St.
Black Creek, WI 54106
Premises: Peg's Midtown
203 N. Main St
Black Creek, WI 54106

Clint Glaser
302 N. Main St
Black Creek, WI 54106
Premises: Thirsty Bear's Pub
302 N. Main St.
Black Creek, WI 54106