

REGULAR MEETING  
September 13, 2021

The Regular Meeting was called to order at 6:30 p.m. by President Stingle. Trustees present were Johnson, Krull, Minlschmidt, Rasmussen, and Schomisch. Absent was James (excused). Also present was Library Director Rachel Hitt, DPW Kyle Heiden, Chief Lowell James, Sergeant Koehler, and clerk Barbara Schuh. Other members of the community in attendance were Paul Sassman, Andy Gleason, Al Lathrop, Jaime Pasch, and Emily Lopas.

The minutes of previous meetings were approved on a motion by Minlschmidt/Schomisch. Motion carried.

The Finance Report was reviewed and put on file.

The amended July 2021 Police Report was reviewed and put on file. The August Police Report showed that Chief James worked 0 hours, Bailiff Krsnich worked 0 hours, Officer Lederer worked 16.25 hours, Sergeant Koehler worked 29 hours, Officer Steeber worked 8.25 hours, Officer Nishimoto worked 0 hours, Officer Bigalke worked 33 hours, Officer Koch worked 20.5 hours, and Officer Medrano worked 56 hours. Chief James used 0 hours of vacation/personal, and 0 hours of sick. There were 78 situation responses. Radar was operated 24 hours. The Police report was reviewed and put on file.

Rural Fire Committee submitted their August meeting notice, meeting minutes, and financial report. Johnson updated the Board regarding the disability insurance, and that the Mutual Aid now extends to entire County, instead of each entity needing one for every other entity. The information was reviewed and put on file.

Library Director Rachel Hitt submitted an August Director's Report, and August Library Board Meeting minutes. She updated that the Library is again open, with a limit of five patrons, and masks are required. The report was reviewed and put on file.

Guest Al Lathrop updated the Board that he received compliments again this year with regards to the Craft Fair. People complimented the location, enjoyed the easy access, and appreciated that such an event was held in the Village of Black Creek. He went on to discuss the recent rain event that lead to flooding at the Community Center. The gutters are not good, causing water to be backed up. Some downspouts are smashed in. The water doesn't run away from the building, and ends up running into the furnace room. Sump pump failures occurred, and there was a significant amount of water in the basement. Three quotes were obtained for new gutters and downspouts, and Al provided those to the Board. There were as follows; Badger Seamless Gutters, \$1,752. Proflow Seamless Gutters, \$2,575. Jennerjohn's Seamless Gutters, \$2,775. It was discussed if this should be taken to committee, and Minlschmidt said that since the information was provided, and everyone was already here, it could be decided now. It was discussed there was enough money in both Village Hall Repairs and Community Center Repairs to pay for the necessary repairs. A motion was made by Rasmussen/Schomisch to approve Badger Seamless Gutters for the repairs to the Community Center and Village Hall, for a cost of \$1,752 plus one extra downspout that was not accounted for. Motion carried.

A motion was made by Schomisch/Stingle to approve the payment of vouchers. Motion carried.

The Court Administrative Committee was discussed. This has not been used in the past, and no one was aware of why. A motion was made by Schomisch/Krull to appoint and approve Tyler

Rasmussen to the Court Administrative Committee, with Justin Stingle as the alternate. Motion carried.

A motion was made by Minlschmidt/Rasmussen to approve sending Lynne Gregorius to the 2021 Municipal Court Clerk Seminar at the Osthoff Resort on October 28 & 29, 2021, for a cost of \$40 plus hotel, for a total of \$204 plus mileage. Motion carried.

Rasmussen update the Board that the Courts and Public Safety committee has just interviewed Rick Olig for the part time Police Officer position. He comes with many years of experience. A motion was made by Stingle/Schomisch to approve committee's recommendation for wage and hiring of Rick Olig as a part-time Police Officer. Motion carried.

A motion was made by Rasmussen/Krull to approve Kyle Heiden's request to attend two virtual classes: Biological Solids/Sludge Handling, Processing and Reuse on October 11 & 12, and Disinfection September 14 & 15 for a total cost of \$330. Motion carried.

Johnson updated that that three candidates had been interviewed for the Public Works Operator position. Some were more qualified than others, and some wanted a higher salary than others. In the end, the committee recommended Michael Berndt be hired. A motion was made by Rasmussen/Krull to approve committee's recommendation to hire Michael Berndt as the Public Works Operator with a wage of \$21/hr. A roll call vote was taken. Those voting yes were Johnson, Krull, Minlschmidt, and Rasmussen. Those voting no were Schomisch. Stingle abstained as Berndt is a neighbor to him. Motion carried.

A motion was made by Minlschmidt/Schomisch to approve an Operator License for Kaitlynn Bentle. Motion carried.

KLS Enterprises applied for a "Class B" Liquor license for 114 N. Main Street, with Kayla Jansen as the Agent. She was the Agent for E-Nuff said, which closed in the spring of 2021. Schuh stated through a conversation with the Mastey's, she understood it that the land owner requested that the Mastey's keep the liquor license, but since their LLC was closed, they could not acquire a liquor license. Kayla applied for it under her LLC. It was noted there are outstanding utility bills owed to the Village of Black Creek Utility for a few hundred dollars. Chief James asked if they would be subject to an inspection, seeing it was a different LLC getting the liquor license. Schuh was unsure. A motion was made by Minlschmidt/Rasmussen to approve the "Class B" license for KLA Enterprises, pending payment of outstanding utility bills, and any inspections that are required for the premises. Motion carried.

No committee meeting has been scheduled to continue the discussion on outsourcing garbage.

A motion was made by Schomisch/Krull to adjourn the meeting at 7:15 p.m. Motion carried.

Barbara Schuh  
Village Clerk-Treasurer

Disbursements:

Payroll	11,442.43	8.20.21 Payroll
We Energies	19,103.80	Electric/Gas 7.16-8.13.21
BP	1,445.46	Fuel 7.21-8.20.21

Fox Communities Credit Union	26.50	August '21 ACH Fees
Charter Communications	250.63	August '21
Securian Financial Group	58.42	September '21 Life Insurance
WRWA	175.00	Kyle Heiden
Verizon Wireless	364.35	July '21
Charter Communications	87.87	8.11-9.10.21 Phone
Harters Fox Valley Disposal	93.48	August 8yd Recycling Dumpster
Postmaster	195.60	August Utility Bills
UnitedHealthcare	526.55	September Disability Coverage
Charter Communications	217.74	Phone/Internet 8.25-9.24.21
B & M Technical Services	17,222.00	CIP ITEM
Badger Laboratories & Engineering Co, Inc	3,011.00	WWTP Testing
Baker & Taylor	1,409.50	Library
Barbara Schuh	178.75	Mileage
Black Creek Rural Fire Committee	4,415.00	September Assessment
Black Creek Utilities	1,082.43	Water/Sewer Utilities
Brauer Supply & Equipment	1,484.12	Traffic Yellow and White Paint
Carla Holz	16.13	Mileage
Center Point Large Print	73.36	Library
Chemtrade Chemicals US LLC	3,563.21	Alum Sulfate Liq STD
CHS Larsen Cooperative	260.00	Weed Control Chemicals
Core & Main	107.17	Meter Washers, Seals
Darrin Stingle Trucking & Excavating LLC	2,500.00	Brush Pile Chipping/Disposal
Davis & Kuelthau	2,436.00	Matter# 06940.092502
Demco, Inc	227.50	Library
Diedrick's Hardware	29.98	Public Works
Ferguson Waterworks	33.28	Meter Supplies
Foreman Heating & Ventilating, Inc	102.00	WWTP Thermostat problem/Reprogram
Fox Communities Credit Union	2,538.31	Tahoe, Credit Cards
Gale/CENGAGE Learning	246.33	Library
Gannett Wisconsin Media	557.04	Library
Hawkins, Inc	4,872.05	Water Chemicals
Kimball Midwest	283.44	Paint
Local Government Investment Pool	33,000.00	Q3 2021
Mc Clone	2,777.00	Worker's Comp 4 of 4
Micro Marketing LLC	16.69	Library
Morton Safety, LLC	298.00	Traffic Cones, Gloves
Mulcahy/Shaw Water, Inc	2,550.84	Isco Sampler Repair
Nelson Tactical	107.92	Koch Clothing Allowance
Newman Signs, Inc	365.22	Road signs
Office Depot Business Credit	565.91	Library Office Chairs, Office supplies

Office Technology Group	43.50	Library
Outagamie County Treasurer	3,160.66	Muni Court Fees, Landfill Fees
Outagamie Waupaca Library System	811.32	Library
Paul Hermes	400.00	September '21 Building Inspector Fees
Ron's Service	79.37	LOF PD Squad
Schaeffer Mfg. Co.	846.00	6 cases Ultra Red Supreme NLGI#2
Securian Financial Group	74.53	October '21 Life Insurance
Service Motor Co	2,177.55	Equipment Repair
Seymour Advertiser	394.78	Notices
Superior Chemical Corp	298.05	Wasp Spray
Sweeney Law Office SC	1,962.50	Muni Court Matters
SYNCB/Amazon	3,429.06	Library
Verizon Wireless	359.75	August '21
Wisconsin Court Fines & Surcharges	446.20	Muni Court Fees
Payroll	11,405.19	9.3.21 Payroll