

REGULAR MEETING  
December 13, 2021

The Regular Meeting was called to order at 6:30 p.m. by President Stingle. Trustees present were Johnson, Minlschmidt, James, Rasmussen, and Schomisch. Also present were Library Director Rachel Hitt, Chief Lowell James, WWTP Operator Scott Sassman, and clerk Barbara Schuh. Other members of the community in attendance were Ryan Schomisch, Andy Gleason, Al Lathrop, Erin Blake, and Tricia Werner. Sheri Scott with MSA was also in attendance.

The minutes of previous meetings were approved on a motion by James/Schomisch. Motion carried.

The Finance Report was reviewed and put on file.

The November 2021 Police Report was reviewed and put on file. The Police Report showed that Chief James worked 143 hours, Bailiff Krsnich worked 1 hour, Officer Lederer worked 20 hours, Sergeant Koehler worked 24.25 hours, Officer Steeber worked 10.75 hours, Officer Nishimoto worked 4 hours, Officer Bigalke worked 17.5 hours, Officer Koch worked 22.75 hours, Officer Medrano worked 42.75 hours, and Officer Olig worked 16 hours. Chief James used 0 hours of vacation/personal, and 20 hours of sick. There were 103 situation responses. Radar was operated 52 hours.

Rural Fire Committee submitted their November meeting notice, meeting minutes, and financial report. Johnson updated that the COVID vaccines are now available to be given on Wednesdays from 3 p.m. to 6 p.m. at the Fire Hall. Also, the Junior Firefighter program will be starting January 2022, and accepting applications, they plan to be able to have up to five (5) Junior Firefighters. The insurance was all straightened out and in place as well. The information was reviewed and put on file.

Library Director Rachel Hitt submitted the November Director's Report, and November Library Board Regular Meeting minutes, and the minutes from the November 29<sup>th</sup> Library Board Meeting. Hitt was available to answer any questions. The reports were reviewed and put on file.

Guest Andy Gleason spoke about his concerns and left the meeting at 6:44 p.m.

A motion was made by Schomisch/Minlschmidt to approve the payment of vouchers. Motion carried.

Stingle read the memo from MSA regarding the WWTF Final Phosphorus Compliance Plan, that includes applying for a Multi-Discharger Variance (MDV) from the Department of Natural Resources. Sheri Scott answered questions regarding the permit, cost, and time frame. A motion was made by James/Stingle to approve committee's recommendation to pursuing the MDV. Motion carried.

Discussion was had regarding the fourth amendment to the Saputo Wastewater contract. In short, the amendment only extends the contract's terms two years, and does not change the fees, forfeitures, or any other elements of the current contract. A motion was made by James/Stingle to approve committee's recommendation to approve the fourth amendment to the contract. Motion carried, with Rasmussen and Minlschmidt abstaining.

A motion was made by Rasmussen/Schomisch to approve Scott Sassman's request to attend virtual Basic General Wastewater class February 7-11, 2022, for a cost of \$370. Motion carried.

After a brief discussion, the topic of creating an Ordinance allowing UTV/ATV and/or golf carts to operate on roadways within the Village limits was referred back to the Ordinance committee.

A motion was made by Minlschmidt/Schomisch to approve the appointment of election workers for a two-year period. Chief Inspectors: Doris Kettner, Marilyn Braun, Anita Theobald, Nancy Felton, Tracy Burns, Amanda Schmidt, Jacque Stingle, and Erin Blake. Election Inspectors: Jan Rohloff, Trudy Koon, Kathy Hurning, Ann Brauer, Cindy Offenstein and Cindy Hofacker. Motion carried, with Stingle abstaining.

Information is still being collected about outsourcing garbage, nothing new was able to be reported.

Chief James had spoken to Suess Electronics, they estimated about \$600 to purchase the equipment to be able to have virtual/streaming meetings from the Community Center. No comments or questions from Trustees.

Stingle read an email from Stacy DeVoe included in the packets as correspondence. Minlschmidt gave comment, and a discussion with Stingle followed.

A motion was made by Schomisch/James to adjourn the meeting at 7:35 p.m. Motion carried.

Barbara Schuh  
Village Clerk-Treasurer

Disbursements:

BP	2,153.73	Fuel 10.21-11.20.21
We Energies	2,976.65	Electric/Gas bills
We Energies	17,117.34	Group Electric Bill
Charter Communications	246.44	Phone/Internet 11.01-11.30.21
Wastewater Training Solutions	165.00	Kyle Heiden - Disinfection
Outagamie County Clerk	454.50	2021 Dog Licenses Due
Charter Communications	87.47	Library Phone 11.11-12.10.21
Postmaster	200.00	November Utility Bills
Fox Communities Credit Union	1,307.00	Employee Christmas Gifts
UnitedHealthcare	666.34	December '21 Coverage
911 Response Lights LLC	437.25	PD-4200 Controller
B & M Technical Services	39,028.50	CIP - H2O system radios/processors/DAF
Badger Laboratories & Engineering Co, Inc	2,995.00	Water Testing
Badger State Waste LLC	26,849.00	November Sludge Hauling
Baker & Taylor	4,122.48	Library
Ben's Small Engine	163.85	Stihl
Black Creek Rural Fire Committee	10,800.00	December Assessment
Black Creek Utilities	1,033.98	Utilities
Brabazon Pumpe Co, Ltd	720.00	WWTP Pumps
Brauer Supply & Equipment	570.00	Rear Main Broom for Sweeper
C & B Rent-All Inc	234.21	Aerial Lift
Center Point Large Print	124.65	Library

Charter Communications	297.86	11.28-12.27 PD Phone
Chemtrade Chemicals US LLC	3,580.88	Alum Sulfate Liq STD
Corporate Network Solutions, Inc	2,426.00	Server Battery Backup, Battery, PD MDC
Demco, Inc	3,539.97	Library
Diedrick's Hardware	30.48	Public Works
Diggers Hotline Inc	31.32	October '21 Locates
DNR, Operator Certification SS/7	25.00	Scott Sassman
Environmental Consulting & Testing	1,350.00	Chronic WET Testing
		Tahoe Loan, Credit Cards, Oct/Nov ACH
Fox Communities Credit Union	2,721.18	Fees
Gale/CENGAGE Learning	263.09	Library
Harters Fox Valley Disposal	95.25	November 8yd Recycling Dumpster
Hawkins, Inc	1,094.71	Chlorine
L&S Truck Center	2,353.72	2001 Sterling-Radiator & Trans fittings
Laforce	6,340.00	WWTP New Steel Doors
Lathrop, Al	35.12	Floor Cleaner /Battery Reimbursement
Macqueen Equipment	519.50	Street Sweeper Parts
Matthews Tire & Service Center	361.50	Garbage Truck
NAPA Auto Parts	203.15	Filters
		Oak, Elm, RR, Mary, Forest Sycamore,
Newman Signs, Inc	456.84	Beech
		Office Supplies Clerk, PD, Court, Dep
Office Depot Business Credit	111.87	Clerk
Office Technology Group	111.97	Library
		Landfill, Pot hole Patches, Muni Court
Outagamie County Treasurer	6,632.55	Fees
Outagamie Waupaca Library System	84.10	Library
Paul Hermes	400.00	December '21 Building Inspector Fee
Payroll	14,625.89	11.26.21 Payroll
Petty Cash - Library	17.24	Library
Praxis Consulting	1,100.00	2022 Maintenance for Court Quick Clerk
Rachel Hitt	58.24	Mileage Reimbursement - WLAAC
Robert E. Lee & Associates, Inc	2,759.00	STH 54 Design W/S
Ron's Service	23.25	Public Works
Sabel Mechanical LLC	12,285.41	Labor to Troubleshoot pumps
Sal's Food Center	3.18	2- 7lb Ice
Scenic Valley Cooperative	1,208.79	Quicklift HTB
Scott Sassman	18.31	Reimbursement
Securian Financial Group	80.05	January '22 Life Insurance
Service Motor Co	33.04	Air Filter
Seymour Advertiser	385.44	Curbside Brush Collection
Sport O Motive Inc	446.49	K-Fuel Pump
Sweeney Law Office SC	1,325.00	Legal Fees

SYNCB/Amazon	2,308.69	Library
The Uniform Shoppe	298.85	Steeber Uniform Allowance
ThedaCare at Work	144.00	DOT Annual Pool Membership
Town Web Design, LLC	100.00	Website Hosting
Verizon Wireless	728.91	October & November '21
Wastewater Training Solutions	370.00	Sassman-Basic General Wastewater
Wisconsin Court Fines & Surcharges	806.90	Muni Court Fees
Payroll	14,506.80	12.10.21 Payroll